

**Memorandum of Understanding  
Between  
The University of Kansas (KU)  
and  
Pittsburg State University (PSU)**

**Concerning Collaboration to bring a Masters of  
Social Work Program to Southeast Kansas**

This Memorandum of Understanding ("MOU") is entered into by and between the University of Kansas, a state institution of higher education, and Pittsburg State University, a state institution of higher education (collectively, the "Parties").

**I. Recitals.**

WHEREAS, for many years, the baccalaureate social work (BSW) program at Pittsburg State University (PSU) has been assessing the need for a Masters of Social Work (MSW) degree in Southeast Kansas. The demand for an MSW program in Southeast Kansas has been demonstrated through several surveys of current students and professionals throughout the region. Over the years, the PSU BSW program has discussed the possibility of a collaboration with several existing universities in Kansas that have established MSW programs.

WHEREAS, over the last year, administrators at the University of Kansas (KU) School of Social Work and at PSU Baccalaureate social work program began holding discussions about the feasibility of collaborating to better serve this identified need in Southeast Kansas.

WHEREAS, as a result of these investigations, both the BSW program at PSU and the School of Social Welfare (SSW) at KU agreed that a MSW program located in Southeast Kansas would have important, positive consequences for the people, communities, and human service agencies in Southeast Kansas. Therefore, it was agreed to enter a collaboration to make this program a reality.

WHEREAS, the Dean at the KU SSW has sought and received permission from KU Provost's office to explore such collaborations.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is acknowledged, the Parties agree to the terms and conditions outlined below:

**II. Purpose.**

The purpose of MOU is to identify the framework for cooperation between KU and PSU in regard to the provision of a Masters of Social Work educational opportunity for Southeast Kansas ("Southeast Kansas MSW Collaboration"). This MOU addresses the roles and responsibilities of each party in developing and implementing the plan. As

the collaboration develops, this MOU may be modified at any time by the written agreement of the Parties.

### **III. Responsibilities.**

It is contemplated by KU and PSU that their respective responsibilities with respect to establishing this Southeast Kansas MSW Collaboration will include, but not be limited to, the following:

#### **A. KU will:**

1. Offer the Clinical Practice MSW in the Advanced Standing MSW Program Model (3 semesters) for students with an earned BSW from a Council on Social Work Education (CSWE) accredited program. Beginning year 2 of the collaboration, KU will also offer the advanced year Clinical Practice Concentration (2 semesters) for students without BSW degrees that enroll in the traditional 2-year MSW program and complete their foundation year at PSU.
2. Provide the academic and administrative oversight of the MSW Program and the Southeast Kansas MSW Collaboration.
3. Enroll the students participating in the Southeast Kansas MSW Collaboration and charge those students fees under KU's current graduate fee structure.
4. Provide a Site Coordinator to administer the program, advise and provide support to students across Southeast Kansas. Will provide field liaisons for student practicums.
5. Direct that the Site Coordinator act as a liaison between PSU and KU, and report to the MSW Program Director at KU with dotted line reporting to the KU Director of Field Education.
6. Provide computer equipment and software for the Site Coordinator.
7. Hire instructors to teach classes in the program.
8. Ensure that announcements about the program will mention the collaboration between PSU and KU and the respective social work programs.

#### **B. PSU will:**

1. Provide classrooms in Pittsburg for the face-to-face portion of the MSW Program as well as internet access and classroom IT support. Classroom space will be provided on Saturdays because space availability is not an issue on Saturday.
2. Provide office space and office furniture for the Coordinator as well as internet access.
3. Provide access to technology used for providing distance education, as needed.
4. Begin in year 2 of the collaboration, offer graduate level Generalist (aka foundation) courses for students pursuing KU's 2-year MSW program. These students will be enrolled at PSU for their foundation year courses (year 1), and KU will accept these courses to meet the first year requirements for KU's 2-year MSW program.
5. Work with the KU SSW on curriculum development to assure clear course content linkages across Year 1 and as the foundation for Year 2.
6. Will maintain CSWE Accreditation.

### **IV. Relationship of the Parties**

KU and PSU are separate independent entities, and this MOU is not intended, and it shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or other legal association between the parties.

**V. Term and Termination**

- A.** The Parties shall meet and confer regarding the effectiveness of the collaboration, as well as any related matters, such as means for improvement, program expansion, and program needs, a minimum of two (2) times per academic year. If a dispute or controversy arises that the Parties cannot resolve their sole remedy is termination of this MOU in accordance with the terms stated below.
- B.** This MOU will become effective upon the date of last signature on this MOU and shall continue in force and effect through May 31, 2024. From and after that date, the MOU shall continue in force and effect for successive one-year terms ending May 31 unless either Party gives written notice that it wishes to terminate the MOU at the end of the then current term. For purposes of this provision, written notice to terminate the MOU must be received by the other Party by no later than 90 (ninety) days prior to the termination date. PSU reserves the right to develop its own MSW program.


**VI. Notices.**

Notices or communications to the Parties shall be addressed as follows:

- If to KU: Michelle Carney  
Dean of the School of Social Welfare  
1545 Lilac Lane  
Lawrence, KS 66045-3129
- With a copy to: Office of the General Counsel  
245 Strong Hall  
1450 Jayhawk Blvd.  
Lawrence, KS 66045
- If to PSU: Mary Carol Pomotto  
Dean of the College of Arts and Sciences  
311 Grubbs Hall  
1701 S. Broadway  
Pittsburg, KS 66762
- With a copy to: Office of General Counsel  
1701 S. Broadway  
Pittsburg, KS 66762

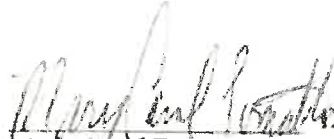
IN WITNESS WHEREOF, the Parties, through their duly authorized representatives, have executed this Memorandum of Understanding on the dates indicated by each signature.

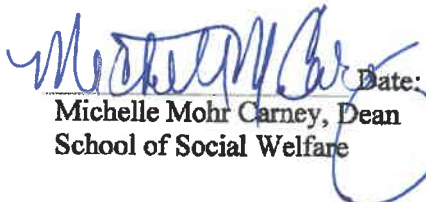
**For Pittsburg State University**

 Date: 9.4.19  
Howard W. Smith  
Provost and Vice President for  
Academic Affairs

**For the University of Kansas**

 Date: 9/17/19  
Carl W. Lejuez  
Interim Executive Vice Chancellor and  
Provost

 Date: 9-4-19  
Mary Carol Pomatto  
College of Arts and Sciences

 Date: 9/17/19  
Michelle Mohr Carney, Dean  
School of Social Welfare