



Highland Community College

The Bachelor of Business Administration (B.B.A.) offered through the KU School of Business at the Edwards Campus in Overland Park, KS exposes students to a broad range of topics such as business law, economics, finance, management, marketing, and international business. The accredited B.B.A. program curriculum provides a strong professional education within a broad liberal arts context. Graduates who complete a business administration degree will have the framework for advancement and leadership in the business setting.

The information in this guide provides a sample four-semester plan for a student starting at Highland Community College and transferring to KU for the remaining coursework. However, each student's background and goals are unique. Thus we recommend ongoing communication with an advisor at the KU Edwards Campus. See contact information at the bottom of this page.

School of Business Admission Requirements

1 Step One: Admission to the University of Kansas

All incoming students must first gain admission to the University of Kansas. An application to the University of Kansas may be completed at admissions.ku.edu. Official college transcripts from all previously attended colleges/universities must be submitted. Please note that indicating "Business Major" on your application to KU does not grant you entry to the KU School of Business; students will be considered a pre-business student in the College of Liberal Arts and Sciences until they meet the minimum requirements for admission to the School of Business. For scholarship consideration, we encourage you to apply to KU by May 1st prior to the fall/summer semester you plan to transfer to KU. For best financial aid consideration for a spring start, apply to KU by November 1.

2 Step Two: Admission to the Bachelor of Business Administration Program:

Students who meet all School of Business admission requirements (see below) will be admitted into the School. Pre-business students will be reviewed at the end of each semester and those meeting requirements will be admitted to the School. Students who do not have the 2.5 GPAs noted below are strongly encouraged to meet with the Edwards Academic Success Coach before continuing as pre-business students to ensure they will be able to eventually meet requirements.

Minimum Requirements for Admission to the Bachelor of Business Administration Program:

1. Junior Standing (60 credit hours. The KU Edwards Campus is a transfer campus. Students generally transfer these hours from a community college or another institution.)
2. Completion of six pre-admission foundation courses (must be taken for a grade)
 - ACCT 200—Financial Accounting I (4)
 - ACCT 201—Managerial Accounting I (3)
 - MATH 365—Statistics (3)
 - IST 202—Introduction to Information Systems (3)
 - ECON 142—Principles of Microeconomics (3)
 - ECON 144—Principles of Macroeconomics (3)
3. Earned at least a 2.5 GPA in both their overall GPA (all college coursework and in their KU overall GPA)
4. Earned at least a 2.5 GPA in both their overall professional GPA and their KU professional GPA (business and economics courses taken at KU only)

Additional Notes for Transfer Students:

- Transfer credits with earned grades of D+ and below will not satisfy School of Business requirements. Transfer credits with earned grades of D+ and below will still be included in the GPAs for School of Business admission consideration.
- Course repeat and academic forgiveness/renewal policies that apply at other colleges and universities do not transfer to KU. All grades for transferable repeated courses and academically forgiven courses will be included in the GPAs for School of Business admission consideration.
- A bachelor's degree requires 120 completed credit hours. A student may apply a maximum of 64 credit hours of community college coursework to a KU degree. Students with more than 64 credit hours of community college coursework cannot apply the additional hours toward the 120 hour requirement.

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First Semester

Composition, ENGL 101 (GE 2.1)	ENG 101	<input type="checkbox"/>
College Algebra, MATH 102 (GE 1.2)	MAT 104	<input type="checkbox"/>
Arts & Humanities (GE 3H)	Select Approved GE 3H Course	<input type="checkbox"/>
General Psychology, PSYC 104	PSY 101	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>

Second Semester

Critical Reading and Writing, ENGL 102 (GE 2.1)	ENG 102	<input type="checkbox"/>
Statistics, MATH 365 (GE 1.2)	MAT 203	<input type="checkbox"/>
Diversity of Human Experience (AE 4.1)	Select Approved AE 4I Course	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>

Third Semester

Speaker Audience Communication, COMS 130 (GE 2.2)	SP 106	<input type="checkbox"/>
Accounting, ACCT 200 (GE 1.2)*	BUS 105	<input type="checkbox"/>
Microeconomics, ECON 142	BUS 204	<input type="checkbox"/>
Social Responsibility & Ethics (AE 5.1)	Select Approved AE 5I Course	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>

Fourth Semester

Managerial Accounting, ACCT 201	BUS 216	<input type="checkbox"/>
Macroeconomics, ECON 144	BUS 203	<input type="checkbox"/>
Natural Science + Lab (GE3N+LFE)	Select Approved GE 3N+Lab Course	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>
Elective	Select Any Transferable Course	<input type="checkbox"/>

*There may be a prerequisite for this course. If so, replace one of the electives in the first year with the prerequisite course.

- It is recommended that general electives be used to complete prerequisites, explore interests, and/or study a foreign language, as well as complete an **associate degree**.
- If completing an associate degree be sure to select recommended courses that fulfill **both** the community college and KU requirements. A bachelor degree requires 45-upper level hours. Transfer courses may be matched to a course of higher level at KU, but the level of credit is defined by the originating institution. (All community college courses are lower level.)
- It is the **STUDENT'S RESPONSIBILITY** to check for updates to all transfer information. This transfer program is provided as a service and is updated annually. Degree requirements are subject to change.